

CONSTITUTION OF THE INTERNATIONAL UNION OF MICROBEAM ANALYSIS SOCIETIES

1. NAME and DOMICILE

1.1. The Union shall be called the International Union of Microbeam Analysis Societies.

1.2. The legal domicile of the Union shall be the business address of the Secretary.

2. OBJECTIVE

2.1. The objective of the Union is to promote world-wide cooperation in all aspects of microbeam analysis.

2.2. The objective of the Union shall be achieved through:

a) the organization of an International Congress on microbeam analysis every four years.

b) participation in joint committees with other scientific organizations in matters relevant to microbeam analysis which are better discussed on a world scale.

3. MEMBERSHIP

3.1. The Union shall be composed of organizations representing the microbeam analysts of a certain nation or group of nations, or the users of a certain microbeam analysis technique, in accordance with the By-laws of the Union.

3.2. If national microbeam analysis organization is not represented by a supranational society, it may apply for membership in accordance with the by-laws of the Union.

3.3. Any member organization may withdraw from the Union provided that it has fulfilled its obligations to the Union.

4. ADMINISTRATION

4.1. The administration of the Union shall be carried out by the Council which shall consist of 1 member from each participating organization (including the past-President and past-Secretary) to be elected by the member organizations. This Council shall:

a) meet in conjunction with the International Congress.

b) take action on the admission to membership.

c) elect a President and a Secretary.

d) receive the budget for the normal expenditures of the Council for the period to the next Council meeting.

e) determine the contribution from member organizations for the time period to the next meeting.

f) determine the host organization and site of the next International Congress.

4.2. Council shall have the power to amend the By-laws through a unanimous vote of the Council.

4.3. The Secretary shall be responsible for the financial affairs of the Union. The Secretary shall:

- a) recommend to the Council the contribution of each member organization for the period to the next International Congress.
- b) bill each member organization for their contribution such that payment is made before March 1 each year.
- c) prepare a budget proposal for the period to the next International Congress.

4.4. The monies of the Union shall be used to further the objectives of the Union as expresses in the Constitution.

5. **DISSOLUTION OF THE UNION**

Dissolution of the Union may only occur after a motion for dissolution has been presented to the Council and approved by three-fourths of the Council In the event of dissolution, the assets of the Union shall be given to one or more international organizations.

BY-LAWS OF THE INTERNATIONAL UNION OF MICROBEAM ANALYSIS SOCIETIES

1. MEMBERSHIP

1.1. Any organization active in microbeam analysis, representing the analysts of a nation or group of nations, shall be eligible for membership. Any international organization representing analysts concerned with a specific microbeam analysis technique shall also be eligible. Individual organizations should not be represented by more than one Society.

An organization wishing to join shall make a written application to the Secretary. The application shall be signed by the President and the Secretary of the applying organization, and shall contain a list of its officers, constitution and by-laws, and a list of scientific meetings arranged by the organization.

1.2. The Council of the International Union shall vote on the acceptance of a new member organization. A unanimous vote is necessary for admission.

2. MEETINGS

2.1. The Council shall meet every four years, or thereabouts, in conjunction with the International Congress.

2.2. Extraordinary meetings of the Council may be called by the President or by written request to the President from one-third of the Council members. The extraordinary meeting shall have the same powers as the ordinary Council meeting.

2.3. The agenda of the Council meeting shall be determined by the Secretary and communicated to Council members three months prior to the Council meeting.

2.4. Any member organization may propose agenda items, which must reach the Secretary four months prior to the next Council meeting.

2.5. The minutes of the Council meeting shall be recorded by the Secretary and copies sent to the member organizations within three months of the date of the Council meeting. The minutes shall be approved at the next Council meeting.

2.6. Members not present at a particular Council meeting may be represented by another member or express their opinion or vote by any modern communication means.

3. DURATION OF COUNCIL APPOINTMENTS

3.1. Each member organization may propose one nominee to the Council and inform the Secretary of the name of the nominee three months prior to the International Congress. Each Council member's mandate shall commence at the International Congress. The mandate shall cease on the date of the Council meeting taking place in conjunction with the next International Congress. Council members may be re-nominated by the member organization only once.

3.2. The President and the Secretary shall be elected from among the Council members for a period of four years, or until the next Council meeting coinciding with an International

Congress. After one four year term, the President and the Secretary will automatically serve on the Council for a further four years, and be ineligible for election as President or Secretary.

3.3. Member organizations have the option to change their nominee after each four year term, unless their nominee was elected to the Council and was the President or the Secretary.

3.4. In the event of death, resignation or disability of the President, the Secretary shall assume the duties of the President and the Council shall propose a replacement Secretary. The replacement President shall be eligible to continue as President for a further four year term at the discretion of the Council.

3.5. In the event of death, resignation or disability of the Secretary, Council shall nominate a replacement to serve the remaining period. The replacement Secretary shall be eligible for re-election as a Secretary at the discretion of the Council.

4. FINANCES

4.1. The fiscal year of the Union shall be the calendar year.

4.2. The Secretary shall be responsible for the financial transactions of the Union and present a financial report at each Council meeting.

5. AMENDMENTS AND INTERPRETATION OF THE BY-LAWS

5.1. The By-laws may be amended or suspended by a $\frac{2}{3}$ majority vote of the Council and a motion to amend or suspend may be made by any Council Member.

5.2. The English text of the By-laws shall be considered the authoritative version in any dispute.